|  |
| --- |
| Maria Martinez1234 Main St., Espanola, NM 87532 · 505-123-4567MMARTINEZ@GMAIL.COM  |
| I am seeking a position working with computers. I plan to study information technology so that I can have a challenging and meaningful career assisting companies use computers to increase their success. |

# Experience

|  |
| --- |
| June 2018 – PresentClerk, CVS Drug Store, Espanola, NMI assist customers in finding and purchasing products. I stock and organize inventory.  |
| September 2015 – presentNursery Attendant (volunteer), ABC church, Espanola, NMI care for infants and toddlers during church activities. I assure that each child is properly checked in and out.June 2014 – presentMaintenance Worker (volunteer), ABC church, Espanola, NMI paint and clean inside the church building annually with others in the congregation. June 2011 – presentGirl Scout (volunteer), ABC church, Espanola, NMI performed over 150 volunteer hours supporting the community. I held several leadership positions in the troop. I earned the Gold Award, the highest award in Girl Scouts. |

# Education

|  |
| --- |
| May 201911th Grade, Espanola valley high schoolI have a 3.7 GPA in college preparatory classes, concentrating in math and science.  |

# Skills

|  |  |
| --- | --- |
| * I enjoy resolving technical problems
* I am a good leader
 | * I am detail oriented
* I am a good team member
 |

# Activities

I have been playing soccer for 8 years. I am the president of the computer club. I have been playing the guitar for 10 years and have played regularly for my church.